COMPLETION OF STUDIES AND GRADUATION POLICY: POSTGRADUATE

Introduction

1. This policy applies to all Postgraduate students registered on dual UK/US programmes and UK-only programmes at the university.

University Exam Board

2. Postgraduate students are not required to apply for graduation. Students eligible for graduation are reported to Registry Services by the relevant Programme Director or Convenor.

3. Full-time postgraduate programmes are generally three-four semesters in length and students have their results considered at a School Exam Board within approximately two months from their final submission.

4. Part-time students may take longer to be presented to a University Exam Board.

5. Full-time and part-time students with approved transfer credits may accelerate their time to graduation by one or two semesters and will be presented an earlier University Board.

6. Students in the UK on a visa wishing to apply for the Graduate Route Visa must wait for Registry Services to notify them of their conferment of award and UKVI team to notify them of eligibility to apply for this visa.

7. Students who take longer to complete their programme may be ineligible to apply for the Graduate Route Visa. Students should seek advice from the UKVI Compliance Team ahead of their final semester of study.

8. Students who complete their programme in under twelve months may be ineligible to apply for the Graduate Route Visa. Students should seek advice from the UKVI Compliance Team ahead of their final semester of study.

Graduation Honours

9. Postgraduates achieving a minimum cumulative GPA of 3.333 will be awarded the degree with Distinction. The minimum grade must be B (GPA of 3.0) for research components.

10. Postgraduates achieving a cumulative GPA within the range of 2.667 to 3.332 will be awarded the degree with Merit. The minimum grade must be B (GPA of 3.0) for research components.

11. Postgraduates achieving a cumulative GPA within the range of 2.0 to 2.666 will be awarded a Pass degree.

VERSION MANAGEMENT

Responsible Department: Registry Services			
Approving body: Academic Board			
Edition no.	**Key Changes**	**Date of approval**	**Date of effect**
001		24 July 2018	28 August 2018
002	Updated honours boundaries and updated UEB dates	May 2022	01 September 2022
003	Updated grade boundaries as per AB/UB decision	June 2023	September 2023
004	Added details on when UEBs are held, and time to graduation, and Graduate Visa Route Eligibility.	July 2024	01 Sept 2024
	Restricted access? *Tick as appropriate* ☐ **Yes** ☒ **No**		